



Grant Application Form

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A. Name of Organization _____

B. Project Title _____

**C. Program Director/
Principal Investigator** _____

D. Mailing Address _____

City/State/Zip _____

Telephone (including area code) _____

Email Address _____

E. Specific Amount Requested from RMHC \$ _____

*Please include all budget information in details at the end of the application.
If the project budget is not included, your application will not be reviewed.*

F. McDonald's Endorsement (if applicable)

McDonald's Contact _____

Title/Position _____

Address _____

City/State/Zip _____

Telephone (include area code) _____

To what extent have you worked with the McDonald's contact?



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G. Target Population and Performance Sites

Please summarize your target population in measurable terms, i.e., who the audience is, how many will be served, how old are the participants, etc.

Please complete the following Target Population Check List:

Total number of children to be served: _____

% of children that fall into specific demographic groups

_____ % African American _____ % Hispanic- American

_____ % Native American _____ % Caucasian

_____ % Asian-American /Pacific Islander

_____ % Other _____

H. Organizational Background and Significance

Briefly describe the background of your organization.

I. Objectives and Aims

State the broad, long-term objectives and describe concisely what the program in this application is intended to accomplish.

J. Description of Project

Provide a concise description of the need or problem to be addressed, the specific purpose of the funds requested and what is unique about your project/program.

K. Future Funding

Describe your plans for funding this project in the future. If other funding sources are already in place, please include this information.

L. Previous Funding from RMHC

Indicate if your organization have received prior funding from RMHC. Please provide dates, amounts and name of projects/programs funded.

M. Evaluation

Indicate how your organization will evaluate the program if funded, i.e., survey, questionnaire, test results, etc.



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Checklist

Include this checklist with your application.

- _____ Cover Letter
- _____ McDonald's Endorsement Letter (if applicable)
- _____ IRS 501(C)(3) Determination Letter
- _____ Title of Not-for-Profit Organization
- _____ Title of Project
- _____ Program Director/Principal Investigator
- _____ Mailing Address, Telephone Number and Email Address
- _____ Target Population and Performance Sites
- _____ Organization Background and Significance
- _____ Objectives and Aims
- _____ Description of Project
- _____ Future Funding
- _____ Evaluation
- _____ Specific Project Budget
- _____ Budget and Financial Statements
 - Operating Budget
 - Balance Sheet
 - Audited Financial Statements (copies only)
 - Latest 990
- _____ Past Donor Information
- _____ List of Board of Directors or Trustees

If any of the items on the checklist are not included with the grant package, your application will be considered incomplete and the review will be delayed until all items are received.